



Department of Health

ANDREW M. CUOMO
Governor

HOWARD A. ZUCKER, M.D., J.D.
Commissioner

SALLY DRESLIN, M.S., R.N.
Executive Deputy Commissioner

April 16, 2018

DAL : DAL 18-10
SUBJECT: Expanding Access to ALP Services

Dear Adult Home Applicant/Operator:

On April 12, 2018, Governor Andrew M. Cuomo approved the 2018-19 Executive Budget, which includes authorization to expand New York State's assisted living program (ALP). Accordingly, existing ALP providers may apply for the additional ALP beds pursuant to criteria outlined in Subdivision 3 of section 461-l(k)(i),(ii) of the New York State Social Services Law. Specifically, existing ALP providers licensed on or before April 1, 2018 may apply to the New York State Department of Health (Department) for **up to nine** (9) additional ALP beds.

For purposes of this solicitation, eligible applicants include those existing ALP providers who:

- Do not require major renovation or construction;
- Dedicate such new beds to serve only residents receiving Medicaid;
- Are in good standing with the Department; and
- Are in compliance with all appropriate state and local requirements as determined by the Department.

Please understand that any required renovations must be completed prior to the Department's approval, and no applicant will be permitted to increase its certified maximum operating capacity.

Eligible applicants interested in increasing their ALP capacity must complete the following schedules of the Adult Care Facility Common Application:

- Schedule 1 – General Information, Parts A, B, C, and E;
- Schedule 4A – Financial Information Required for All Applicants;
- Schedule 4D – ALP Projected 12-month Operating Budget;
- Schedule 5A – General Architectural Requirements;
- Schedule 6 – Program Information (Regional Office);
- Schedule 7E - Decertification of Bed Capacity (if applicable); and
- Schedule 7F – ALP Capacity Increase.

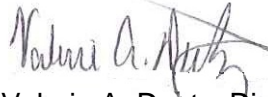
The required schedules, instructions, and other relevant application information are available online at https://www.health.ny.gov/facilities/adult_care/application/. Completed applications must be submitted no later than close of business **June 30, 2018**, and addressed to:

New York State Department of Health
Division of Adult Care Facilities/Assisted Living Surveillance
875 Central Avenue Albany, New York 12206-1331
Attention: ALP Expansion Project Manager

All completed applications received from eligible applicants will be processed by the Department within 90 days of receipt.

As always, the Department appreciates your ongoing support of the assisted living program, and looks forward to expanding access to these services for residents of New York State adult care facilities. If you have any questions regarding this correspondence, please email alpinitiative@health.ny.gov.

Sincerely,



Valerie A. Deetz, Director
Division of Adult Care Facility
and Assisted Living Surveillance

cc: D. Sheppard
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